

**PARKS, RECREATION & STREET LIGHTING  
COMMITTEE MEETING MINUTES**

August 13, 2024  
Phelan Community Center  
4128 Warbler Road, Phelan, CA 92371  
& Remotely Via Zoom or Conference Call

**Board Members Present:** Rebecca Kujawa, Chair  
Greg Snyder, Vice President

**Board Members Absent:** None

**Staff Present:** Steve Lowrance, Parks Supervisor  
Jennifer Oakes, Executive Management Analyst

**Call to Order**

Director Kujawa called the meeting to order at 4:35 p.m.

**Roll Call**

All Committee Members were present at Roll Call.

- 1) **Approval of Agenda**  
Vice President Snyder moved to approve the Agenda. Director Kujawa seconded the motion. Motion passed unanimously.
- 2) **Public Comment** – None
- 3) **Approval of Minutes**  
Vice President Snyder moved to approve the Minutes. Director Kujawa seconded the motion. Motion passed unanimously.
- 4) **Update on Phelan Farmers Market**  
Mr. Lowrance provided an update on this item.
- 5) **Review & Discussion Regarding Parks and Recreation Events**  
Mr. Lowrance reviewed the parks and recreation events.
- 6) **Update Regarding Phelan Community Park**
  - Expansion Project
  - Improvement Project

Mr. Lowrance provided an update and explanation of the two projects.

- 7) **Update on Teaching Garden**  
Mr. Lowrance provided an update on the teaching garden.



- 8) **Staff Report**  
A written report was included in the packet.
- 9) **Committee Comments** – None
- 10) **Review of Action Items**
  - a) **Prior Meeting** – None
  - b) **Current Meeting** – Provide statistics on programs & classes.
- 11) **Set Agenda for Next Meeting** – November 12, 2024
- 12) **Adjournment**  
With no further business before the Committee, the meeting was adjourned at 4:47 p.m.

Agenda materials can be viewed online at [www.pphcsd.org](http://www.pphcsd.org)

