

**PARKS, RECREATION & STREET LIGHTING  
COMMITTEE MEETING MINUTES**

May 14, 2024

Phelan Community Center  
4128 Warbler Road, Phelan, CA 92371  
& Remotely Via Zoom or Conference Call

**Board Members Present:** Rebecca Kujawa, Chair  
Greg Snyder, Vice President

**Board Members Absent:** None

**Staff Present:** Steve Lowrance, Parks Supervisor  
Jennifer Oakes, Executive Management Analyst

**Call to Order**

Director Kujawa called the meeting to order at 4:40 p.m.

**Roll Call**

All Committee Members were present at Roll Call.

1) **Approval of Agenda**

Vice President Snyder moved to approve the Agenda. Director Kujawa seconded the motion. Motion passed unanimously.

2) **Public Comment** – None

3) **Approval of Minutes**

Vice President Snyder moved to approve the Minutes. Director Kujawa seconded the motion. Motion passed unanimously.

4) **Update on Phelan Farmers Market**

Rowena McDermott, Market Manager, provided an update on the market. She reported that there will be a 10<sup>th</sup> anniversary celebration on June 3, 2024, the produce vendor has changed, and the Market Match program is still in place.

5) **Review & Discussion Regarding Parks and Recreation Events**

Mr. Lowrance reviewed the parks and recreation events and programs for 2024.

6) **Update Regarding Phelan Community Park**

- Expansion Project
- Improvement Project

Mr. Lowrance provided an update and explanation of the two projects.

- 7) **Update on Teaching Garden**  
Mr. Lowrance provided an update on the teaching garden and discussed the kids gardening class.
- 8) **Former Piñon Hills Fire Station Proposed Improvements**  
Mr. Lowrance provided an update on the Open House and the public's desire for a multi-use space. He discussed the needed improvements at the facility once the budget is approved.
- 9) **Staff Report**  
A written report was included in the packet.
- 10) **Committee Comments** – None
- 11) **Review of Action Items**
  - a) **Prior Meeting** – None
  - b) **Current Meeting** – None
- 12) **Set Agenda for Next Meeting** – August 13, 2023
- 13) **Adjournment**  
With no further business before the Committee, the meeting was adjourned at 5:00 p.m.

Agenda materials can be viewed online at [www.pphcsd.org](http://www.pphcsd.org)

