Phelan Piñon Hills CSD
Established 2008

A. 4176 Warbler Road
    P.O. Box 294049
    Phelan, CA 92329
P. (760) 868-1212
F. (760) 868-2323
W. www.pphcsd.org

ENGINEERING COMMITTEE MEETING MINUTES
May 15, 2024 – 4:30 p.m.
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Remotely Via Zoom or Conference Call

Board Members Present: Mark Roberts, Director (Chair)
Rebecca Kujawa, Director

Staff Present: Sean Wright, Water Operations Manager
Chris Cummings, Assistant Water Operations Manager
Aimee Williams, Asst. Board Clerk/Administrative Specialist

Call to Order
Director Roberts called the meeting to order at 4:30 p.m.

Roll Call
All Committee Members were present at Roll Call.

1) **Approval of Agenda**
Director Kujawa moved to approve the Agenda. Director Roberts seconded the motion. Motion carried unanimously.

2) **Public Comment** – None

3) **Approval of Minutes**
Director Roberts moved to approve the Minutes. Director Kujawa seconded the motion. Motion passed unanimously.

4) **Consideration of Implementation of a Water Meter Assistance Program**
Mr. Wright introduced this item. The Committee discussed the item and requested that it be brought back next month with more detailed information.

5) **Oeste Recharge Study Project**
Mr. Wright reported on this item.

6) **Discussion Regarding Water System**
   - **Pumps and Wells Services Agreement**
   - **10-Year Tank Rehabilitation & Maintenance Service**
   - **Water Quality**
   - **Service Line Replacement Program**
   - **Other Repairs/Replacements/Updates/Maintenance**
Mr. Wright provided updates on the water system.

7) **Smithson Springs Update**
   Mr. Wright reported on this item.

8) **State Regulations Update**
   Mr. Wright reported on this item.

9) **Review of Current Projects**
   - **Well No. 17**
   - **Future Well No. 18**
   - **Tank 6A**

   Mr. Wright reported on this item.

10) **Staff Reports**
    Nothing new to report; a written report is in the agenda packet.

11) **Review of Action Items**
    a) **Prior Meeting**
       - Completed

    b) **Current Meeting**
       - Bring back more information on Item 4 – Consideration of Implementation of a Water Meter Assistance Program

12) **Set Agenda for Next Meeting** – June 15, 2024

13) **Adjournment**
    With no further business before the Committee, the meeting was adjourned at 5:00 p.m.

Agenda materials can be viewed online at www.pphcsd.org