

SPECIAL LEGISLATIVE COMMITTEE MEETING AGENDA

January 9, 2025 – 3:00 P.M.
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371 &
& Remotely (see below)

SPECIAL LEGISLATIVE COMMITTEE MEETING – 3:00 P.M.

Call to Order – Pledge of Allegiance

Roll Call

1) **Approval of Agenda**

2) **Public Comment** – Under this item, any member of the public wishing to directly address the Board on any item of interest that may or may not be within the subject matter jurisdiction of the Board, but not listed on the agenda, may do so at this time. However, the Board is prohibited by law from taking any action on any item not appearing on the agenda unless the action is otherwise authorized by the Brown Act. Any member of the public wishing to directly address the Board on any item listed on the agenda may do so when the item is being considered by the Board. Speakers are requested to be brief in their remarks. The Chair may limit each speaker to a comment period of five (5) minutes.

3) **Approval of Minutes**

4) **Review of Committee Roles & Responsibilities**

5) **Updates from Representatives**

- Congress
- State Senate
- State Assembly
- County Supervisor

6) **Presentation By Rojas Public Affairs**

7) **Staff Report**

8) **Committee Comments**

9) **Review of Action Items**

- a) **Prior Meeting**
- b) **Current Meeting**

10) **Set Agenda for Next Meeting** – March 11, 2025

11) **Adjournment**

Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary



Mission Statement:

The Mission of the Phelan Piñon Hills Community Services District is to efficiently provide authorized services and maximize resources for the benefit of the community.

Authorized Services:

- Water
- Parks & Recreation
- Street Lighting
- Solid Waste & Recycling

aids or services, that is sought in order to participate in the above-agendized public meeting should be directed to the District's General Manager at (760) 868-1212 at least 24 hours prior to said meeting.

Agenda materials can be viewed online at www.pphcsd.org

Remote Viewing:

To watch the livestream (view only – nonparticipating), visit our YouTube channel:

[PPHCSD YouTube Channel Link](#)

Remote Participation:

To provide public comment, or otherwise participate remotely, select the meeting you wish to attend on the District's website and then click the "Join Remote Meeting" option.

<https://www.pphcsd.org/meetings>

Please be advised that remote participation and livestreaming options are provided as a courtesy to the public and technical issues could occur, resulting in delays or the inability to participate remotely or livestream. It is recommended that you attend in person to ensure you are able to participate.

Written Comments:

You may also email your public comment to the District Clerk at awilliams@pphcsd.org by the meeting start time listed on this agenda. Your comment will be added to the record by the District Clerk.

Please check the District website for updates on this meeting. We encourage you to sign up for our email notifications by emailing awilliams@pphcsd.org or by visiting our website and completing the signup form at www.pphcsd.org under the "Agendas and Minutes" tab.

LEGISLATIVE COMMITTEE MEETING MINUTES

March 12, 2024
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Remotely Via Zoom or Conference Call

Board Members Present: Deborah Philips, Chair
Greg Snyder, Vice President

Board Members Absent: None

Staff Present: Aimee Williams, Asst. Board Clerk/Administrative Specialist

Call to Order

The meeting was called to order at 3:00 p.m.

Roll Call

All committee members were present at Roll Call. Vice President Snyder attended remotely pursuant to Government Code Section 54953(f)(1).

1) **Approval of Agenda**

Director Philips moved to approve the Agenda. Vice President Snyder seconded the motion. Motion passed unanimously.

2) **Public Comment** – None

3) **Acceptance of Minutes**

Vice President Snyder moved to approve the Minutes. Director Philips seconded the motion. Motion passed unanimously.

4) **Update from Representatives**

- **Congress**

Hayden Bartz, Field Representative for Congressman Obernolte, provided a legislative update.

- **State Assembly**

Matthew Lyons, Deputy District Director for Assemblyman Holden, provided a legislative update.

5) **Staff Report**

Nothing new to report.

6) **Committee Comments**

Nothing new to report.

7) **Review of Action Items**

- a) **Prior Meeting** – Complete
- b) **Current Meeting** – None

8) **Set Agenda for Next Meeting** – June 11, 2024

9) **Adjournment**

With no further business before the Committee, the meeting adjourned at 3:09 p.m.

Agenda materials can be viewed online at www.pphcsd.org

Legislative Committee Roles and Responsibilities

The Board of Directors established the Legislative Committee as a standing committee with the following roles and responsibilities:

Role

The role of the Legislative Committee is to assist District staff with legislative activities.

Responsibilities

The responsibilities of the Committee are to study pending federal, state, and county legislation that has the potential to affect the District; to prepare Board authorized legislation or correspondence when needed; collaborate with other local agencies, such as ACWA, CSDA, and other similar special districts, concerning issues relevant to the powers vested to the District as a governing body; and to develop and maintain relationships with other local, county, state, and federal representatives and governmental agencies and their staff to foster awareness of the District.

Specific Tasks/Goals

- Represent the Board in an advisory capacity and report to the Board quarterly.
- Work to maintain and improve relations with elected representatives, and to help foster good staff-to-staff relations.
- Assist the General Manager by working as a conduit from the District to the San Bernardino County First District Supervisor and vice-versa. This would include the county's CAO/COO and any relevant department heads.
- Work to maintain communication, personal contact, relay District concerns, and seek support with California's two U.S. Senators, U.S. Congresspersons, and California State Senators and Assemblypersons.
- Maintain awareness of the legislative needs and elections in the District and deliberate to achieve a level of comfort with the prospect of the District's best interests being served.
- Attend workshop and conferences when applicable to legislative and other affiliated matters.
- Gather legislative information of local interest and check pertinent websites for legislative updates.
- Make Committee reports quarterly during Board meetings or whenever else necessary.
- Set up a network for quick communication with other similar committee members in the surrounding Victor Valley jurisdictions.
- Attend legislative training sessions or networking opportunities as they may come available and are pertinent to committee-related concerns.
- Make budget recommendations annually for committee-related activities.