

REGULAR BOARD MEETING MINUTES

October 23, 2024 – 5:00 p.m.
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Remotely Via Zoom or Conference Call

Board Members Present: Greg Snyder, Vice President
Rebecca Kujawa, Director
Deborah Philips, Director
Mark Roberts, Director

Board Members Absent: Chuck Hays, President

Staff Present: Don Bartz, General Manager
George Cardenas, Engineering Manager
Kim Sevy, HR & Solid Waste Manager/District Clerk
Sean Wright, Water Operations Manager
Jennifer Oakes, Executive Management Analyst

District Counsel: Steve Kennedy, General Counsel

SPECIAL BOARD MEETING – 5:00 P.M.

Call to Order

Vice President Snyder called the meeting to order at 5:03 p.m. and the Pledge of Allegiance was conducted.

Roll Call

All but President Hays were present at roll call.

1) Approval of Agenda

Mr. Bartz requested to remove Item 6A from the Agenda and Mr. Kennedy requested to add two items to the Closed Session. Director Roberts moved to approve the Agenda as amended. Director Kujawa seconded the motion. Motion carried 4-0.

2) Public Comment

- a) **General Public** – None
- b) **Community Reports** – None

3) Consent Items

Director Roberts moved to approve the Consent Items. Director Philips seconded the motion. Motion carried 4-0.

4) Matters Removed from Consent Items



There were no matters removed.

5) **Presentations/Appointments** – None

6) **Continued/New Agenda Items**

- a) **Discussion & Possible Action Regarding Modification of Section 2270.17, “Reimbursement Agreement Administrative Fee,” of Policy No. 2000; Comprehensive Schedule of Rates, Fees & Charges for District Services**
Staff Recommendation: None

NOTE: This item was removed from the agenda.

- b) **Update on District Projects**
Staff Recommendation: None

Mr. Cardenas provided an update on this item.

No action taken; not an action item.

7) **Committee Reports/Comments**

- a) **Engineering Committee (Standing)** – Has not met.
b) **Finance Committee (Standing)** – Will meet on November 5, 2024, in the District office.
c) **Legislative Committee (Standing)** – Meets In December.
d) **Parks, Recreation & Street Lighting Committee (Standing)** – Meets in November.
e) **Waste & Recycling Committee (Standing)** – Meets in November.

8) **Staff and General Manager’s Report**

Nothing further to report.

9) **Reports**

- a) **Director’s Report**
Roberts – Nothing to report.
Philips – Attended MWA Road Tour last week and learned about their tanks and pumping system and attended ASBCSD meeting and went over collaborative work with CSUSB.
Kujawa – Attended ASBCSD dinner where the topic was “Thinking Beyond the Pipes.” A report will be provided at the next meeting.
Snyder – Nothing to report.

- b) **President’s Report** – None

10) **Correspondence/Information** – The items in the packet were noted.

11) **Review of Action Items**

- a) **Prior Meeting Action Items**
- Purchasing policy to be brought back to a future meeting
 - Look into utilizing battery backups and research possible related grants

b) **Current Meeting Action Items** – None

12) **Set Agenda for Next Meeting**

Regular Board Meeting – November 13, 2024

13) **Recess to Closed Session**

The Board recessed to closed session at 5:12 p.m.

CLOSED SESSION

Conference with Legal Counsel – Existing Litigation

[Government Code Section 54956.9(d)(1)]

Name of Case: In re SunPower Corporation, et al., United States Bankruptcy Court Case No. 24-11649 (CTG)

CLOSED SESSION

Conference with Legal Counsel – Anticipated Litigation

Significant Exposure to Litigation pursuant to Government Code Section 54956.9(d)(2)

Five potential cases

NOTE: Two additional cases were added to this closed session.

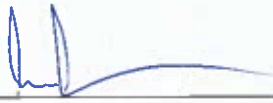
14) **Return to Open Session – Announcement of Reportable Action**

The Board returned to open session at 6:42 p.m. There was no reportable action.

15) **Adjournment**

With no further business before the Board, the meeting was adjourned at 6:42 p.m.

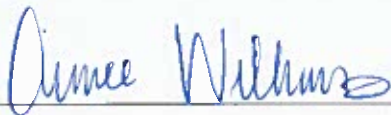
Agenda materials can be viewed online at www.pphcsd.org



Greg Snyder, Vice President of the Board

11/13/24

Date



Aimee Williams, Assistant District Clerk

11/13/24

Date

